



2008 - 2009
WEST VIRGINIA FFA
ASSOCIATION

PROGRAM
OF
ACTIVITIES

DIVISION I

STUDENT DEVELOPMENT

I.1 LEADERSHIP

Conduct one or more leadership training schools for state officers.

- A. Arrange to hold soon after state convention.
- B. Arrange for all state officers to attend.
- C. Arrange for state officers to attend regional and national leadership meetings when possible.

Sponsor State Public Speaking Contest

- A. Adopt contest rules and scorecard.
- B. Provide for regional elimination contest and regional awards.
- C. Hold final contest at state convention.
- D. Provide plaques, medals and/or cash awards.

Sponsor State FFA Creed Contest

- A. Adopt contest rules and scorecard.
- B. Provide for regional elimination contest and regional awards.
- C. Provide medals and/or cash awards to participants in state contest.

Sponsor State FFA Extemporaneous Speaking Contest

- A. Adopt contest rules and scorecard.
- B. Provide for regional elimination contest and awards.
- C. Hold final contest at state convention.
- D. Provide plaques, medals and/or cash awards.

Sponsor State FFA Agriscience Fair

- A. Adopt contest rules and scorecard.
- B. Provide plaques, medals and/or cash awards.

Send FFA Members to State Conservation Camp

- A. Encourage chapters to arrange for scholarships.
- B. Provide state officer as a counselor.

Send Delegates to all Regional and National FFA Meetings

- A. State Executive Committee select delegates to attend other state FFA conventions.
- B. State Executive Committee selected delegates to attend national convention.
- C. All State Officers attend and participate in the National Leadership Conference for State Officers.

- D. Budget funds for necessary expenses.

Participate in National Career Development Events

- A. Participate in the following national judging contests:
 - 1. Meats Technology
 - 2. Dairy Foods
 - 3. Livestock
 - 4. Dairy Cattle
 - 5. Ag Mechanics
 - 6. Floriculture
 - 7. Nursery/Landscape
 - 8. Poultry
 - 9. Equine
 - 10. Forestry
 - 11. Farm Business Management
 - 12. Environmental and Natural Resources
 - 13. Parliamentary Procedure
 - 14. Public Speaking
 - 15. Extemporaneous Speaking
 - 16. Creed
 - 17. Job Interview
- B. Cooperate with West Virginia University and conduct State Career Development Events to determine state winners.
- C. Certify state winners for national contest participation.
- D. Work to secure funds to assist in expenses for chapter teams to attend the National FFA Convention to participate.
 - 1. Work with West Virginia Department of Agriculture.
 - 2. Work with West Virginia Department of Education.
 - 3. Work with West Virginia FFA Foundation.

Participate in the International Land Judging and Homesite Contests

Participate in the International Land Judging Contest.

- 1. Cooperate with the West Virginia Cooperative Extension Service, Farm Service Agency and SCD to conduct state contest to select state winners.
- 2. Certify state winners for contest participation.
- 3. Work to secure funds to assist in expenses for chapter teams to attend International Contest.
 - a. Work with West Virginia Department of Agriculture.
 - b. Work with West Virginia Department of Education.
 - c. Work with West Virginia FFA Foundation.
 - d. Work with West Virginia Home Builders Association.

Participate in the National Grassland Evaluation Contest

Participate in the National Grassland Evaluation Contest

1. Cooperate with the Natural Resource Conservation Service and related agencies to conduct state contest to select state winners.
2. Certify state winners for contest participation.
3. Work to secure funds to assist in expenses for state representative team to attend the national contest.

Participate in the Eastern States Exposition

A. Participate in the Tractor Driving Contest.

1. Cooperate with West Virginia University and conduct state contest to determine state winners.
2. Certify state winners for contest participation.
3. Work to secure funds to assist in expenses for chapter teams to attend and participate.
 - a. Work with West Virginia Department of Agriculture.
 - b. Work with West Virginia Department of Education.
 - c. Work with West Virginia FFA Foundation.

B. Participate in Stars Competition

1. Select State Degree Stars
2. Certify state winners for contest participation.
3. Work to secure funds to assist in expenses for chapter teams to attend and participate.
 - a. Work with West Virginia Department of Agriculture.
 - b. Work with West Virginia Department of Education.
 - c. Work with West Virginia FFA Foundation.

C. Participate in Speaking Contests

1. Conduct state contests to determine prepared and extemporaneous speaking winner.
2. Certify state winners for contest participation.
3. Work to secure funds to assist in expenses for chapter teams to attend and participate.
 - a. Work with West Virginia Department of Agriculture.
 - b. Work with West Virginia Department of Education.
 - c. Work with West Virginia FFA Foundation.

Participate in National Leadership Activities

- A. Have state officers participate in National Leadership Conference for State Officers.
- B. Have state president and secretary participate in State President's Conference.

1.2 HEALTH LIFESTYLE ACTIVITIES

Organize Worthwhile Recreational Activities at State Convention

- A. Arrange athletic competition between regions.
- B. Arrange for special entertainment features.
- C. Encourage talent participation.

1.3 SUPERVISED AGRICULTURAL EXPERIENCE ACTIVITIES

Farming and/or Other Agricultural Occupational Experience

- A. Provide awards to encourage establishment in farming or other agricultural occupations.
 - 1. Set up rules for agricultural proficiency awards.
 - 2. Encourage participation in the proficiency award program.
- B. Present state awards (cash and plaques) at appropriate ceremonies.
- C. Publicize achievements of state winners.
- D. Submit state winners for regional awards.

Degree Achievement

- A. Award State FFA Degrees.
 - 1. Obtain applications from qualified members.
 - 2. Have Governing Body Select nominees.
 - 3. Hold degree ceremony at State FFA Convention to present pins and certificate to those elected.
- B. Nominate eligible members for the American FFA Degree.
 - 1. Obtain applications form qualified members.
 - 2. Appoint committee to visit candidates and select nominees.
 - 3. Submit nominees at the State FFA Convention.

State FFA Ham, Bacon and Egg Show and Sale

Sponsor a State Ham, Bacon and Egg Show and Sale

1. To encourage quality production.
2. To improve markets for FFA members.
 - a. Cooperate with Governor's Office, State Department of Agriculture and State Department of Education.
 - b. Administer and provide suitable awards.
 - c. Provide for state officers to assist with state show and sale.
 - d. Have participating chapters rotate yearly in cooperating with state staff and state officers in operating this function.

State Livestock Roundup

Sponsor a feeder calf show and sale.

1. Cooperate with the Cooperative Extension Service and State Department of Agriculture in administering a show.
2. Provide appropriate awards.
3. Conduct showmanship contest and present suitable awards.

State Dairy Show

Provide FFA classes at State Dairy Show.

1. Cooperative with Cooperative Extension Service and other sponsoring agencies in administering a show.
2. Provide appropriate awards.
3. Conduct showmanship contest and present suitable awards.

State and Regional Fairs

- A. Encourage FFA Chapters to exhibit agricultural products at the state and other fairs.
 1. Work with fair officials to provide suitable classes and awards.
 2. Provide for state officers' participation state and regional fairs.
 3. Publicize activities of the fair.
- B. Promote Junior Livestock Show at State Fair.
 1. Cooperate with fair officials, Cooperative Extension Service and State Department of Agriculture in promoting the show.

2. Provide for state officers' participation in state and regional fairs.
 3. Publicize activities of the fair.
- B. Promote Junior Livestock Show at State Fair.
1. Cooperate with fair officials, Cooperative Extension Service and State Department of Agriculture in promoting the show.
 2. Provide appropriate awards.
 3. Conduct showmanship contests with suitable awards.
- C. Coordinate set-up and clean-up of youth exhibit hall at State Fair.
1. Notify chapters to assist.
 2. Cooperate with fair officials.
 3. Identify and order supplies.

1.4 SCHOLARSHIP ACTIVITIES

Secure Scholarships for Deserving FFA Members.

- A. Contact individuals and organizations for scholarships or contributions.
- B. Provide information and application forms to all chapters.

1.5 AGRICULTURAL CAREER SKILLS ACTIVITIES

Cooperate with the College of Agriculture and Forestry, West Virginia University, in sponsoring State Career Development Events

- A. Provide sweepstakes award to winning school.
- B. Arrange for winning teams to participate in Career Development Events.

Sponsor State Land Judging and Homesite Contests

- A. Plan details and arrange contests.
- B. Arrange for winning teams to participate in International Contests.

DIVISION II

CHAPTER DEVELOPMENT

II.1 CHAPTER RECRUITMENT ACTIVITIES

Membership

Present membership award—highest increase in members - at state FFA convention.

State Officers

- A. Officers visit at least 50% of the chapters during the year.
 - 1. Provide one day visits to each chapter.
 - 2. Provide funds for officer's travel.
 - 3. Assist chapter officers with problems and inform chapter members of activities.
 - 4. Request chapters to provide meals and lodging for state officers where appropriate.
 - 5. Request each chapter to hold a special meeting while state officer is visiting.
 - 6. State officers encourage all members to be active in FFA.
 - 7. State officers attend as many chapter banquets as possible.

- B. Each officer will visit a regional meeting each year, with all regions being visited.
 - 1. Assist regions with problems and inform members of activities of the state association.
 - 2. Provide funds for officers' travel.
 - 3. Provide state officers a list of regional meetings.

II.2 FINANCIAL ACTIVITIES

Finance

Provide adequate finances for state association.

- 1. Collect dues.
- 2. Receive funds from National FFA Organization and National FFA Foundation.
- 3. Receive funds from the Division of Technical and Adult Education.
- 4. Receive funds from West Virginia Department of Agriculture.
- 5. Prepare budget to West Virginia FFA Foundation and receive funds.
- 6. Receive funds from other interested individuals and groups.

Budget

- A. Budget receipts and disbursements of funds.

1. Prepare and adopt a yearly budget.
 2. Use funds as authorized by delegates.
 3. Invest funds in approved sources.
- B. All chapters prepare and adopt a budget. Provide such to the state office by November 30.

FFA Foundation

Cooperate with and assist the West Virginia FFA Foundation.

1. Immediate past FFA president serve as the official FFA representative on the FFA Foundation Board of Directors.
2. Encourage chapters to cooperate and assist with securing funds.
3. Assist with conducting an auction at the state FFA convention.
4. Assist in conducting the FFA Foundation Golf Tournament

II.3 PUBLIC RELATIONS ACTIVITIES

Historical Record

- A. Maintain a State FFA Scrapbook.
1. Assign responsibility to state president.
 2. Have each state officer submit scrapbook material monthly to the state president.
 3. Display at state FFA convention.
- B. Maintain a historical record of state association.
1. Maintain a chronological record of state association activities.
 2. Publish records at frequent intervals.

FFA New Horizons Magazine

- A. Chapters give subscriptions to key individuals and organizations.
1. Encourage chapters to prepare articles for magazines.
 2. State association handle subscriptions.
- B. Provide subscriptions for key people and organizations in the state.

West Virginia FFA Daily Cedar

Publish a special FFA convention newspaper.

1. Work with state curriculum lab personnel to assist in printing.

2. Appoint and editor and staff to assist.
3. Publish each day of the convention.

Official FFA Jackets

- A. State officers wear FFA jackets whenever representing FFA
1. State association pay cost of jackets for state officers.
 2. Order jackets immediately after election.
- B On chapter visits state officers encourage chapter officers and members to purchase jackets.

West Virginia FFA News

Publish for issues of the West Virginia FFA News for FFA members, Advisors, donors and friends of FFA.

Educational

Encourage chapters to prepare and display educational exhibits.

Banquets

Each chapter holds a parent and member banquet or similar activity.

1. Encourage chapters to invite a state officer to attend.
2. Provide program aids for chapters.

Honorary Membership

Confer honorary membership on worthy individuals

1. Encourage chapters to confer honorary degree(s).
2. Obtain nominations, bio-sketch and applications from chapters for Honorary State FFA Degree.
3. Governing body select nominees for Honorary State FFA Degree.
4. Confer degrees at State FFA Convention.
5. Award degree keys and certificates.
6. Keep honorary members informed of state activities.
7. Governing body recommend candidates for Honorary American FFA Degree and VIP Award.

Radio and Television

Use radio and television to promote FFA activities.

1. State officers participate in television and radio programs during National FFA week.
2. Arrange for special broadcasts.
3. Prepare and submit new materials to radio and television stations.

Newspaper and Magazines

- A. Provide information on FFA activities at regular intervals.
 1. Make FFA information available to reporters and writers.
 2. Prepare news releases on state activities.
 3. Obtain pictures and send to news agencies.
 4. Prepare magazine releases of articles.
- B. Obtain special articles from local chapters that would publicize the West Virginia FFA Association.

Designate a state officer to send articles to FFA - New Horizons magazine.

Chapter Safety

Encourage safety activities through the National Chapter Award Program.

II.4 LEADERSHIP ACTIVITIES

Program of Activities

- A. State Association adopt a program of activities.
 1. State Executive Committee prepare and present to delegates at convention.
 2. Provide each chapter a copy at state convention.
 3. Request all chapters post copy of the state program of activities on bulletin board.
 4. Revise the Program Of Activities annually.
- B. All chapters prepare and adopt a written program of activities.
 1. Send chapters ideas for local program of activities.
 2. Submit annual report based on program of activities.
 3. Submit to state office by November 30.
 4. Request all chapters prepare extra copies of program of activities for distribution to school officials and community leaders.
 5. Request all chapters post a copy of program of activities on bulletin board.

Leadership Training

- A. Conduct one or more leadership training schools for state officers.
 - 1. Arrange to hold soon after state convention.
 - 2. Arrange for state officers to attend.
 - 3. Arrange for state officers to attend regional and national leadership meetings when possible.
- B. Provide leadership training materials for chapters and regions.
 - 1. Cooperate in obtaining leadership training materials - solicit help from teachers, teacher educators and chapter members.
 - 2. Use treasury funds to obtain training materials.

Chapter Contest

Provide awards to outstanding FFA chapters.

- 1. Set rules and provide applications for state chapter award program.
- 2. All chapters strive for superior rating.

Conduct of Meetings

- A. Parliamentary Procedure
 - 1. Sponsor a State Parliamentary Procedure Contest.
 - a. Adopt rules and provide for elimination contest.
 - b. Hold contest finals at State FFA Convention.
 - c. Provide awards for regional and state winners.
 - d. Encourage chapters to provide training for all members.
 - 2. Use Robert's Rules of Order as the procedural guide to conduct all meetings.

- B. Permanent Records

Sponsor state contests for chapter books: (1) Scrapbooks and (2) Ag-Ed Record Books.

- a. Adopt rules and select winners at State FFA Convention.
- b. Provide awards for state winner.
- c. Encourage all chapters to keep accurate chapter records.

C. State Convention

Hold a State FFA Convention.

- a. Arrange for facilities and program.
- b. Encourage all chapters to send delegates.
- c. Invite officers from neighboring states.
- d. Invite national officers.
- e. Invite representatives from other cooperating agencies.
- f. Invite National Foundation donors.
- g. Invite past FFA state officers to assist with the convention.

D. Official Ceremonies

Use official ceremonies at all FFA meetings.

- a. Use official opening and closing ceremonies at all meetings when possible.
- b. Use State FFA Degree and Honorary FFA Degree ceremonies at State FFA Convention.
- c. All state officers learn ceremonies.

E. Official Paraphernalia

1. Display official paraphernalia at all state association meetings.
2. All chapters obtain and display official FFA paraphernalia.
 - a. Have state officers encourage use during chapter visits.
 - b. Aid newly chartered chapters in obtaining paraphernalia.
 - c. Encourage chapters to replace worn and outdated paraphernalia.

F. Constitutions

1. Keep state constitution in conformity with national constitution.
 - a. Revise whenever national constitution is revised.
 - b. Provide a copy to each chapter at State FFA Convention.
2. All chapters keep constitution in conformity with state constitution.
 - a. Notify chapters when revision is necessary.
 - b. Require the copy of latest revision be filed in state office.

G. Meetings

All chapters hold regular meetings with planned programs.

- a. Encourage chapters to follow their program of activities.
- b. Have state officers check during chapter visits.
- c. Encourage chapters to review state program of activities regularly.
- d. Chapter executive committee meet regularly to plan meetings and prepare agenda.

H. Official Manuals

Chapter provide latest revised manuals for all first-year members and officers.

I. Charters

All ag-ed departments have active FFA chapters.

- a. Send new ag-ed department information and material on FFA.
- b. Approve and issue charters to new chapters at State FFA Convention.

II.5 SUPPORT GROUP ACTIVITIES

Alumni Association

Increase chapter participation.

- 1. Provide chapter with information
- 2. Cooperative with organizing local chapters.
- 3. Provide a forum for ideas at State Convention.
- 4. Recognize outstanding chapters.

State Agricultural Organizations

Cooperative with all agricultural organization in appropriate activities.

- 1. Cooperative with state and federal agencies to conduct the following:
 - a. State Land Judging Contest.
 - b. Chapter Conservation Awards.
- 2. Cooperate with other agricultural organizations in the establishment and promotion of West Virginia Agriculture Hall of Fame.
- 3. Cooperate with other agricultural organizations in appropriate activities.

Youth Organizations

- A. Cooperative with West Virginia Association, Family, Career and Community Leaders of America; Future Business Leaders of America; Distributive Education

Clubs of America; Vocational Industrial Clubs of America and Technology Student Association.

1. Send representatives when requested to other state vocational youth conferences.
 2. Continue sponsorship of Cedar Lakes, State FFA-FHA Camp and Conference Center.
- B. Cooperate with your organizations whenever possible.
1. Cooperate with 4-H on fairs and shows.
 2. Cooperate with 4-H on tractor driving contest.
 3. Send representative to other youth meetings whenever possible.

State FFA Associations

Cooperate with other state associations in the following activities:

1. National Leadership Conference for State Officers.
2. Invite neighboring states to send representatives to State FFA Convention.
3. Send state officers to neighboring state conventions.

National FFA Organization

- A. Encourage chapters to purchase supplies from the National FFA Supply Service.
- B. Arrange for National FFA Supply Service exhibit at the State Convention.

DIVISION III

**COMMUNITY
DEVELOPMENT**

III.1 ECONOMIC ACTIVITIES

Business Organizations

Cooperate with business and industrial organizations in appropriate activities.

1. Continue cooperation with:
 - a. Duane Adams- Retiring State Officer's Plaques
 - b. Resource Marketing, Inc.- State FFA Ham, Bacon and Egg Show and Sale.
 - c. Southern States Cooperative - Junior Livestock Show, State Fair, FFA Convention.
 - d. West Virginia Farm Credit Association - FFA Convention.
 - e. Diversified Marketing Associations - State FF Convention.
 - f. Thomas Brothers and Clear Mountain Bank - West Virginia Star Agribusinessperson.
 - g. West Virginia Farm Bureau - West Virginia Star Farmer
 - h. West Virginia Pork Producers - State FFA Convention
 - i. Alpha—Animal Health
 - j. BB&T and First National Bank of Ronceverte - State FFA Goodwill Tour.
 - k. Scott's Cabins—State FFA Convention
2. Participants in programs of other organizations when possible.
3. Invite businesspeople to attend meetings and special programs.

Goodwill Tour

Plan state FFA's officers' goodwill tour to visit business, civic leaders and government officials.

III.4 CITIZENSHIP ACTIVITIES

Government Agencies

1. Continue cooperation with:
 - a. State Department of Agriculture— awards, printing, etc.
 - b. Governor's Office- Ham, Bacon and Egg Show and Sale reception and dinner for buyers.
 - c. Cooperative Extension Service - fairs, shows, and other contests.
2. Participate in programs of other agencies whenever possible.